

**Milford Highlands Property Owners Association**  
Milford Highlands POA, PO Box 1038, Milford, PA 18337

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Minutes for Milford Highlands Property Owners Association

July 22, 2019

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Present: Paige Fetzner (President), Martin Evers (VP), Sarah Brady (Treasurer), Mark Weems (Chairman)  
Absent: Sanjiv Sharma (Secretary)

Paige called the meeting to order at 7 PM

Martin provided an update of activities on the hill.

Boat on lot 68 is still present. Mark will follow up with the owners of the lot.

Martin has personally been doing the ground maintenance for the common grounds, covering the expense for those areas that he cannot do.

Martin has been depositing money in the bank from the post-office box, then sending the information to Sarah – approximate balance is \$36,200.

12 paving companies were contacted for minor road repairs, and only one bid came in - Warner.

Bids from snow plowing requested from 4 companies, and only 1 bid came in by 7/1 – Unique for \$27,500.

Bid solicited from 2 companies for insurance – waiting on bids.

Mark recommended that we consider a deer camera to monitor activity on the hill – he was given permission to get a price estimate. In the interim, a sign will be obtained indicating the development is under video surveillance. If the camera is purchased, Mark will take responsibility for maintaining and monitoring it.

Sarah reported that less than 40% of the lots have paid their dues. She will send out past-due notices by US mail (as required by law) to those that are late, including the fees for paying late.

Discussion held about the need to enforce the restrictive covenants requirement that the culverts and grass areas near the street need to be maintained. A decision was made to remind owners of the requirement, and to offer 3 possible vendors to do the work. A letter will be generated by Mark, signed by Paige, and then forwarded to Sanjiv for distribution. The letter will indicate that this is a requirement. The Board decided to not fully enforce this provision this year, but will not document that fact in the letter sent out.

Mark proposed that we solicit a snow plowing bid from another vendor, and he will arrange for the bid to come in.

Martin proposed that e-mail chains should focus on a single topic – agreed to by the Board.

Martin proposed that we meet monthly. Next meeting will be 8/19/2019, 7 PM.

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Martin proposed that at least one Board Meeting take place on the hill prior to winter. The Board agreed to this.

Meeting adjourned at 7: 48 PM

Respectfully Submitted by Martin Evers